

**AUDIT & GOVERNANCE COMMITTEE
WORK PROGRAMME – 2019/2020**

Date of Meeting: 30 July 2019			
Statement of Accounts			
Agenda Items	Subject	Lead Officer/Member	Comments
1	Final Statement of Accounts 2018/19	Financial Services Manager	Draft version will be provided to external audit and posted on the Council's website at 31 May 2019
2	Annual Governance Statement	Chief Internal Auditor	Draft version will be considered by Chairman / Vice Chairman in May, provided to external audit and posted on the Council's website at 31 May 2019
External Audit			
3	Response to E&Y on annual assurance letter regarding governance arrangements	Committee Chairman	Letter will be agreed with (2019/20) Chairman and sent to external audit in April
4	Audit Results Report – ISA 260	Ernst & Young	
5	Annual Audit Fee Letter	Ernst & Young	
Governance Framework			
6	Local Code of Corporate Governance	Chief Internal Auditor	
Treasury Management			
7	Treasury Management Annual Report	Senior Accountant (Treasury Management)	Recommendations for approval by Full Council (11/9/19)
Internal Audit			
8	Annual Internal Audit Report & Opinion	Chief Internal Auditor	
9	Update on the work of Internal Audit	Chief Internal Auditor	
Other Items			
10	Independent Remuneration Panel – update	TBC	
11	Annual Counter-Fraud Report	Chief Internal Auditor	Any urgent updates can be provided at other meetings
12	Chairman's Annual Report To Council	Chairman	To be presented to Full Council
13	Update on the progress of Council-owned companies	TBC	
14	Annual update on use of RIPA powers in the previous Municipal Year	Chief Internal Auditor	
Work Programme			
15	To agree the rolling work programme for 2019/2020	Chief Internal Auditor	Updates, etc.

**AUDIT & GOVERNANCE COMMITTEE
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Date of Meeting: 21 November 2019			
Statement of Accounts			
Agenda Items	Subject	Lead Officer/Member	Comments
	There are no items currently planned for this meeting		
External Audit			
1	Annual Audit Letter	Ernst & Young	
2	Annual Certification Report 2018/19	Ernst & Young	Certification of the Housing Benefit Subsidy Claim
Governance Framework			
3	Updated Strategic Risk Register	Chief Internal Auditor	
Treasury Management			
4	Treasury Management Mid-Year Report	Senior Accountant (Treasury Management)	Recommendations for approval by Full Council (8/1/20)
Internal Audit			
5	Update on the work of Internal Audit	Chief Internal Auditor	
Other Items			
7	Independent Remuneration Panel – update	TBC	
8	Update on the progress of Council-owned companies	TBC	
Work Programme			
9	To agree the rolling work programme for 2019/2020	Chief Internal Auditor	Updates, etc.

**AUDIT & GOVERNANCE COMMITTEE
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Date of Meeting: 13 February 2020			
Statement of Accounts			
Agenda Items	Subject	Lead Officer/Member	Comments
1	Accounting Policies for 2019/20 Accounts	Financial Services Manager	If CIPFA advise of any changed requirements, then an update will be provided at the July meeting
External Audit			
2	Audit Plan (and Progress Report)	Ernst & Young	Covering the audit of the 2019/20 Accounts
Governance Framework			
3	Capital Strategy	Financial Services Manager	For approval by Full Council (18/3/20)
Treasury Management			
4	Treasury Management Strategy Statement and Annual Investment Strategy	Senior Accountant (Treasury Management)	For approval by Full Council (18/3/20)
Internal Audit			
5	Annual Internal Audit Plan	Chief Internal Auditor	
6	Update on the work of Internal Audit	Chief Internal Auditor	
Other Items			
7	Update on the progress of Council-owned companies	TBC	
Work Programme			
8	To agree the rolling work programme for 2019/2020	Chief Internal Auditor	

February meeting has to be timed so that Treasury Management Strategy can be approved by Full Council before 31/3/20

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Other items to be considered in Work Programme:-

Independent Members' Remuneration Panel

- Recruitment / appointments
- Proposals for / progress of review
- Report on review / proposals for change to be passed by A&GC to Full Council

Property Investment Fund

- Progress reports (Property & Estates Manager)

Local Property Company

- Progress reports, should it start operating (S151 Officer / Cabinet)

Governance & Risk Group updates

Relevant policy reviews, updates, etc.